

Capital Projects Application

80/20 Foundation Trust

Instructions

Required questions are marked by an asterisk (*). If at any time you need to save your answers and complete the application later, click on the **SAVE APPLICATION** button at the bottom of this form. You will reach a page that says confirmation, and it is safe to log out or simply close the page. Your draft application will be on your Applicant Dashboard to edit the next time you log in.

If you wish to save a PDF file of the questions, use the Question List button at the top of the page.

If you wish to save a PDF file of responses, first save your application, then return to the form and click on the **APPLICATION PACKET** button.

To submit a completed Application, click the **SUBMIT APPLICATION** button at the bottom of this form.

For more information on the **COLLABORATIVE FUNCTION** please visit the links listed below:

1. http://help.foundant.com/8391-configurable-site-features/377310-collaborator?from_search=32858749
2. http://help.foundant.com/377525-applicant-facing-collaborator-tutorials?from_search=32661073

LOI Questions Shared Forward

Organization Mission Statement

Character Limit: 500

Project Name*

Character Limit: 100

Amount Requested

Character Limit: 20

Total Project Budget

Character Limit: 20

Project Description

Character Limit: 2200

Project Start Date

Character Limit: 10

Project End Date

Character Limit: 10

Focus Area

Choices

Engineering Technology
Entrepreneurship
Industrial Technology
Leadership
Machine Tool Technology
Sales

Population Served

Character Limit: 1000

Geographic Area

Choices

Adams
Allen
DeKalb
Huntington
Kosciusko
LaGrange
Noble
Steuben
Wabash
Wells
Whitley

Additional Geographic Areas Served

Choices

Adams
Allen
DeKalb
Huntington
Kosciusko
LaGrange
Noble

Steuben
Wabash
Wells
Whitley
N/A

Application Form

Case Statement*

Provide a case statement for the Capital Project, including a feasibility study and/or assumptions for the project, the issue or need to be addressed, and how the project will enhance organizational capacity and/or achieve measurable results for the organization. Include in your response how your organization assesses/evaluates its programs, and cite examples of how you have applied the learnings from your evaluation.

Character Limit: 3500 | File Size Limit: 2 MB

Capital Renovation and Campaign Experience*

Have you completed a capital project before? How long ago? How was it funded? If a capital campaign was involved, describe the campaign including how much was raised over what period of time.

Character Limit: 3500

Project Funding*

Describe plans for funding and ongoing maintenance of new capital project. Identify Board's participation in the campaign, prospects and naming opportunities.

Character Limit: 3500

Project Goals*

What are your project's expected goals?

Character Limit: 5000

Outcomes & Impact*

What are the project's expected outcomes, and how will you measure the impact of the project?

Character Limit: 3500

Responsible Parties*

Who among your organization will be involved in the project and what are their specific roles?

Character Limit: 3500

Project Challenges*

What are the challenges you anticipate during this program/project?

Character Limit: 3500

Funding Variance*

What will you do if you receive less or more funding than the desired amount? How will this change the project?

Character Limit: 3500

Project Status*

Is the success of your project solely based upon a grant funded by the 80/20 Foundation Trust?

Please explain in the space provided below.

Character Limit: 1000

Project Timeline

Provide fundraising and planning/purchasing/implementation timelines, including the status of fundraising to date (sources and amounts).

Character Limit: 3500 | File Size Limit: 2 MB

Project Budget*

Itemized budget of capital project, including hard and soft costs. Identify the amounts & sources of revenue; note which sources are committed or pending, and how costs were developed, including copies of quotes if secured. (If the project will incur increased maintenance costs going forward, show that there is sufficient revenue in the agency's budget to cover increased costs.)

Character Limit: 3500 | File Size Limit: 2 MB

Project Budget continued

Please include an accompanying budget narrative/justification document.

Character Limit: 3500 | File Size Limit: 2 MB

Board of Directors Giving*

Please share the percentage of your Board of Directors that are financially contributing to this project and the total amount your organization has raised from the Board campaign to date. If 100% of your Board is not supporting this project, please explain why.

Character Limit: 3500

Funding Partners*

Please list your current funding partners in place on this project, including the amount of each organization's support. You may include prospective funders that you have approached, but not yet received confirmation. It is acceptable to include private donors, other foundations, corporate support, or other sources of income.

Character Limit: 5000

Do you own or lease the property?*

Please indicate whether you own or lease your property below.

Choices

Own

Lease

Will your project continue if you do not receive funding from the 80/20 Foundation Trust?*

Choices

Yes

No

Funding Area

If you selected no, please explain why.*

Character Limit: 5000

Property

Length of lease*

If you selected lease, please indicate the length of your lease below.

Character Limit: 100